

## I. DENOMINATION OF THE EVENT

Venue: MADRID

Date: 24-27 NOVEMBER 2022 NF: ESEP

Indoor:  Outdoor:

### EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSIO4* <input type="checkbox"/>	CSIO3* <input type="checkbox"/>	CSIO2* <input type="checkbox"/>	CSIO1* <input type="checkbox"/>	CSIOY <input type="checkbox"/>	CSIOJ <input type="checkbox"/>	CSIOP <input type="checkbox"/>	CSIOCh <input type="checkbox"/>	CSIS*-W <input checked="" type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSIS* <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSI2* <input type="checkbox"/>	CSI1* <input checked="" type="checkbox"/>	CSIL1* <input type="checkbox"/>	CSIYH2* <input type="checkbox"/>	CSIYH1* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIP <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>	CSIY-B <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>	CSIch-B <input type="checkbox"/>	CSIV-B <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
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Championship  Games

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 17 November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2022
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, effective 1 January 2022  
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2022  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202022.pdf>
- Longines Rankings – Groups Categories 2022  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202022.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

**Covid-19 plan: in accordance with the local law and policies, no specific measures apply at the event in relation with Covid-19.**

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 10/10/2022.

Marco Fusté  
 Jumping Director

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.


The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: FUNDACIÓN MHW  
Address: C/Núñez Morgado 5, 28036 Madrid  
Telephone: +34 913 533 393 / +34 943 636 049  
Fax:  
Email: info@madridhorseweek.com  
Website: www.madridhorseweek.com

#### Contact Details Show Ground:

Address: Feria de Madrid  Recinto Ferial, Juan Carlos I, 28042 Madrid SPAIN  
Telephone: +34 91 722 30 00  
GPS Coordinates: 40°27'58"N 3°37'00"O  
Accessibility details (directions by road, nearest airport / train station):

#### By Plane:

Madrid Barajas airport is located only 10 minutes from the exhibition complex, and just 15 kilometres from the city centre, with which it is connected by Metro (Airport station T-1, T- 2 and T-3). Now a top international airport, boasting a new fourth terminal airport station T-4, it guarantees daily connections from Feria de Madrid to all Spain's cities and to those throughout the world.

#### By Metro:

Access to Feria de Madrid is possible from anywhere in the city by means of Campo de las Naciones station on Line 8, whose exit is at the South Entrance of the complex. Line 8 also connects the exhibition complexes with the different terminals of Barajas International Airport.

#### By Bus:

A wide bus network provides access to Feria de Madrid from different points in the city: Route 112-Mar de Cristal-Feria de Madrid-Bo Aeropuerto. - ARvduate. d1e22América- Campo de las Naciones-Feria de Madrid. - UR onuivter8si2d8ad Autónoma-Alcobendas- Canillejas- Feria de Madrid.

#### By Taxi:

With ranks at each entrance to the exhibition complex, more than 15,000 taxis are available to visitors to Feria de Madrid.

#### By car:

Feria de Madrid is linked by road to Madrid's major access routes and ring roads: the M11 (Exits 5 and 7), the M40 (Exits 5, 6 and 7) and the A2 (Exit 7). The South, North and East Entrances to the exhibition complex provide direct access to the various parking areas.

### **2. ORGANISING COMMITTEE**

President of the Event: Mr. Daniel Entrecanales Domeq

Vice President:

Mr. Luis Cabanas Godino

Mr. José Marsá Lafarge

Members:

Mr. Pablo Ollero Borrero

Mr. Alvaro Arrieta Konyay

Mr. Pablo García Piqueres

Show Secretary: Ms. Belén Huerta Medina  
belenhm@oxersport.com  
showoffice@oxersport.com  
Ms. Irene Razola  
Ms. Celia Otero

Press Officer: Ms. Teresa Díaz Abascal  
teresada@oxersport.com

Media: Noa Ornoz Artus

VIP & Sponsoring: Ms. Iosune Quiroga Cia  
Ms. Marta Lafuente  
Ms. Sandra Sánchez  
Ms. Victoria López Quesada

Commercial Village  
Venue Manager: Ms. Amaia Quintana Elizalde

Production: Mr. Ismael Liaño Martínez

Financial Manager: Mr. Enrique Liaño Martínez  
Ms. Carmen Muley Izarra  
Mr. José Luis González  
Mr. José Manuel Muriel

### **3. EVENT DIRECTOR**

Name: Mr. Pablo Garcia Piqueres  
Address: Pokopandegi, 11-2º Piso  
Oficinas 209-210  
20018 San Sebastián, Guipúzcoa

Telephone: 0034 943 636 049  
Email: pablogp@oxersport.com

and  
Name: Arrieta Konyay, Alvaro  
Address: Pokopandegi, 11-2º Piso  
Oficinas 209-210  
20018 San Sebastián, Guipúzcoa

Telephone: 0034 943 636 049  
E-mail: alvaroak@oxersport.com

### **4. STABLE MANAGER**

Name: Pierre-Yves Tack  
Telephone: +34 627 086 325  
Email: showoffice@oxersport.com

### **5. ANNOUNCER**

Name: Mr. Carlos Miguel Jiménez  
Email: carlosmiguelj@gmail.com  
Name: Mr. Steven Wilde  
Email: stevenwilde77@hotmail.com

## V. OFFICIALS

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

\*\* National Judges may only officiate on the Ground Jury at CSI 1\*/CSI YH1\* and CSI Y/J/Ch//P/V/Am Cat. B Events that are not combined with higher level events. National Judges may not officiate outside their home country.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10051191	Ms. María Fernanda CUERVO MUÑIZ	ESP	4	*mf-cuervo@hotmail.com
		Ground Jury Member	10052375	Mr. Enrique REY SEIJO	ESP	3	enriquerey@gmail.com
		Ground Jury Member	10108056	Mr. Javier MASOT	ESP	3	jahis@unex.es
		Ground Jury Member	10106872	Ms. Nicoletta FURLAN	ITA	3	furlan.nicoletta@gmail.com
2	Foreign Judge	Foreign Judge	10051256	Mr. René BILLARDON	FRA	4	rene.billardon@safrangroup.com
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10049471	Mr. Javier TRENOR PAZ	ESP	4	*chatrenor@hotmail.com
		Assistant Course Designer	10174763	Mr. Marcos NUÑEZ GARCIA-DELGADO	ESP	3	marcosngd@hotmail.com
		Assistant Course Designer	10184728	Mr. Jorge REY	ESP	2	jorgereyms@gmail.com
		Assistant Course Designer	10053160	Mr. José RODRIGUEZ SANCHEZ	ESP	1	jrodsan1@hotmail.com
		Assistant Course Designer		Ms. M <sup>a</sup> Jesús MENCHON	ESP	NAT	oneilmen@yahoo.es
	Assistant Course Designer			Mr. Francisco Javier MORENO FRISON	ESP	NAT	morefris2912@gmail.com
5	Chief Steward	Chief Steward	10052093	Ms. Kate HORGAN	IRL	4	*katemhorgan@gmail.com
6	Foreign Steward	Foreign Steward	10089539	Mr. Nicolás Martin	FRA	3	*martin_nicolas@orange.fr
7	Assistants Stewards	Assistant Steward	10108059	Mr.s Belén RODRIGUEZ MOLINA	ESP	3	elrodaballoconsulting@hotmail.com
		Assistant Steward	10108047	Mrs. Paz ARIAS GARCIA	ESP	3	pazcorreo@hotmail.com
		Assistant Steward	10114449	Mrs. Rosa GALLAGHER	IRL	3	rossagallagher@gmail.com
		Assistant Steward	10114216	Mr. Sébastien DISS	FRA	3	sebastiendiss@aol.com
		Assistant Steward	10050109	Mr. Radovan SALEK	CZE	3	radovan.salek@gmail.com
		Assistant Steward	10088601	Mr. Philippe PIREZ	BEL	3	ph.pirez@skynet.be
	Assistant Steward (night)	10181198	Mr. Angel GALVEZ	ESP	2	argalvez@hotmail.com	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10050074	Dr. José Manuel ROMERO GUZMAN	ESP	3	jmr@josemanuelromero.es +34 629 231 678
9	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager Permitted Treating Veterinarian	10087275	Mr. Juan TURRERO	ESP	1	ecuestrevet@hotmail.com* +34 609 006 768
10	Medical Doctor	Medical Doctor		Ifema Medical Services Feria de Madrid	ESP		+34 917 225 000*
11	Farrier	Farrier		Mr. Frank Billar	ESP		+34 609 22 26 16
12	NF Delegate	NF Delegate (if applicable)					*

**A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.**

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## **VI. INVITATIONS**

### **1. GENERAL**

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

#### **Invitations**

##### **CSI 1\* star level:**

NF's invited: All

Reserve NFs:

N/A

Total number of athletes:

60 athletes

Number of horses per athlete:

2 + 1 extra horse. The extra horse

can only be entered in competition n°10 (Jump&Drive)

Athletes interested in competing are kindly invited to contact the Organising Committee and must be entered by their National Federation through the FEI online entry system at all times.

##### **CSI 5\*-W star level:**

NF's invited for CSI 5\*:

According to Invitation Rules Annex V

Reserve NFs:

All FEI Registered NF's

Total number of athletes:

55 athletes

#### **Article 654 - FEI WORLD CUP™ JUMPING RULES**

654.1.1.1 Top Ten of the Longines Rankings

10 athletes

654.1.1.2 NF's hosting an FEI World Cup™ Competition

11 athletes

654.1.1.3 Western European countries - 3.5 Million inhabitants

3 athletes

654.1.1.4 Three NFs with the most Points

3 athletes

654.1.1.5 Five additional home Athletes

5 athletes

654.1.1.6 OC Wild Cards

8 athletes (including FEI Wildcard)

654.2.1 Extra athletes

10 athletes

654.2.1 Extra athletes without World Cup Competitions

5 athletes

The LONGINES FEI World Cup™ is limited to 40 competitors in accordance with Art. 654.

Competitors from among the 50.

Not pre-qualified riders (those invited under articles 654.1.1.4, 654.1.1.6 and 654.2.1) must qualify through competition n°4.

5 additional Athletes may be invited that can not take part in competitions 4 and 12. These 5 athletes invited through art. 654.2.1 that can not take part in the qualifying competition and in the FEI World Cup™ will be informed by the OC by writing prior to the event

## FEI APPROVED SCHEDULE Madrid 24-27 November 2022

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Number of horses per athlete:  
can only be entered in competition n°5 (6 bars)

2 + 1 extra horse. The extra horse

The Longines Rankings number 259, will be used for the invitation of athletes (applicable for events in the Longines FEI World Cup™ Western European League).

Horses can only participate in one competition per day, except for Friday and Saturday, where horses can be entered in one regular class and in one special each day (class n°5, 6 Bars on Friday / class n°10 Jump & Drive on Saturday)

Riders from the CSI1\* are not allowed to jump in the CSI5\*-W and viceversa.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.



## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 27th edition, effective 1 January 2022

#### Deadlines for Entries:

Definite Entries: **03.11.2022**

Last date for substitutions: **24.11.2022 (latest one hour before the horse inspection)**

#### Entry fee per horse (per category):

VAT excluded

<b>CSI5* -W</b>	
<b>Entry Fee per horse:</b>	<b>450€ (VAT excluded)</b>
CSI1*:	N/A

**VAT (in %) :** **21%**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27th edition, effective 1 January 2022, that is copied in Section XIV point 10.

#### Compulsory fees per horse:

- EADCMP Fee: Included in entry fee   
Not included in entry fee   
Lower Level Events (CIMs) CHF 18 per horse per event  
Higher Level Events CHF 25 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).  
40€ Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 40€ Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:**

CSI1\* & CSI5\*-W = EADCMP + 80€

**Compulsory fees per athlete:**

- NF fee if applicable Per athlete
- NF medication control programme fee if applicable Per athlete
- Fee for lorry parking if applicable
- Parking fee truck (including electricity) 200 € per parking site for the whole event.
- Parking fee truck or car with trailer (without electricity) 35 € per day per parking site  
Per lorry/caravan
- Fee for electric hook-up for lorry 80€ ( without parking site)  
Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:**

200€

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay: 14€ per bale

Straw: 10€ per bale (maximum 5 bales for free for CSI5\*-W, CSI1\* first bedding free, additional bedding may be charged)

Shavings: 14€ per bale

Other (please specify):

Tack Box or non competing horse: 500€ VAT included (upon availability)

**All aforementioned amounts are including VAT**

VAT number of the organiser: G87007746

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

**Amount charged:**

CSI1\* 500 €

CSI5\*-W: 1.200 €; if the hotel is cancelled in time: 600€

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Wednesday	23.11.2022	Noon
• Examination on Arrival	Wednesday	23.11.2022	From 12:00
• Horse Inspection CSI5*-W <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	24.11.2022	12:00 to 13:30
• Horse Inspection CSI1* <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	24.11.2022	15:00 to 16:00
• Horse Re-Inspection CSI5*-W	Friday	25.11.2022	09:30
• Horse Re-Inspection CSI1*	Friday	25.11.2022	09:00
• Opening times of exercise areas	From Wednesday	23.11.2022	Detailed times published daily
• CSI5*-W Warm Up only for horses which have passed the Horse Inspection (1 horse per rider)	Thursday	24.11.2022	17:00
• Last time for substitution of <b>riders</b>	Saturday	26.11.2022	23:30
• Last time for substitution of <b>horses</b> for the Longines FEI World Cup™ competition (3 hours before the competition)	Sunday	27.11.2022	10:00

Competitions <b>CSI1*</b> :	Day	Date	Time	Art	Prize Money
• Declaration of Starters				////////	////////////////////
• Competition n°1 125cms - 2 Phases	Friday	25.11.2022	09:30	274.1.5.3	2.000€
• Competition n°2 140cms - Fault & Time	Friday	25.11.2022	11:30	238.2.1	5.000€
• Competition n°6 140cms - 2 Phases	Saturday	26.11.2022	09:30	274.1.5.3	5.000€
• Competition n°7 125cms - Fault & Time	Saturday	26.11.2022	11:45	238.2.1	2.000€
• Competition n°10 – Jump & Drive	Saturday	26.11.2022	22:45	239	6.000€
• Competition n°11 125cms - Fault & Time	Sunday	27.11.2022	10:00	238.2.1	2.000€
• Competition n°13 140cms GP - Jump Off	Sunday	27.11.2022	16:45	238.2.2	20.000€

**FEI APPROVED SCHEDULE**  
**Madrid 24-27 November 2022**



• Total Prize Money	42.000€
• Prizes in Kind	N/A <i>Prizes in kind must be easily convertible into cash (GRs Art. 127).</i>

Competitions <b>CSI5*-W</b> :	Day	Date	Time	Art.	Prize Money
• Declaration of Starters				////////	////////
• Competition n°3 145cms - Fault & Time	Friday	25.11.2022	13:15	238.2.1	25.500€ LR
• Competition n°4 150cms - Fault & Time	Friday	25.11.2022	19:30	238.2.1	95.550€ LR
• Competition n°5 6 bars	Friday	25.11.2022	22:45	262.3	20.000€
• Competition n°8 145cms - Fault & Time	Saturday	26.11.2022	13:45	238.2.1	25.500€ LR
• Competition n°9 150cms - Winning Round	Saturday	26.11.2022	20:00	276.2	95.550€ LR
• Competition n°12 160cms GP Longines FEI World Cup™ competition	Sunday	27.11.2022	13:00	238.2.2 + 655	163.000€ LR
• Total Prize Money	425.100€				
• Prizes in Kind	N/A <i>Prizes in kind must be easily convertible into cash (GRs Art. 127).</i>				

**Overall Prize Money: 467 100 €**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 24%**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

**PRIZE – CLASSIFICATION:**

## IX. COMPETITION DETAIL

**FIRST DAY : FRIDAY**

**DATE: 25.11.2022**

### **COMPETITION No:1**

Type of Competition: CS11\* - 125 cms Acc. to Article: 274.1.5.3  
Competition description: Two phases, both against the clock

Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Height of obstacles: 125 cms  
Number of horses per athlete 2  
Number of Starters (Section XIV.10): All invited  
Total prize money: 2.000€  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20€

\* \* \* \* \*

### **COMPETITION No:2**

Type of Competition: CS11\* - 140 cms Acc. to Article: 238.2.1  
Competition description: Table A against the clock

Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Height of obstacles: 140 cms  
Number of horses per athlete 2  
Number of Starters (Section XIV.10): All invited  
Total prize money: 5.000€  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 50€

\* \* \* \* \*

### **COMPETITION No:3**

Type of Competition: CS15\*-W – 145 cms Acc. to Article: 238.2.1

#### **Counting for the Longines Rankings group D**

Competition description: Table A against the clock

Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Height of obstacles: 145 cms  
Number of horses per athlete 2  
Number of Starters (Section XIV.10): All invited  
Total prize money: 25.500€  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 2500€

\* \* \* \* \*

**COMPETITION No:4**

Type of Competition: CSI5\*-W – 150 cms Acc. to Article: 238.2.1

**World Cup™ Qualifier**

**Counting for the Longines Rankings group B**

Qualifier for the LONGINES FEI Jumping World Cup™ competition n°12

Competition description: Table A against the clock

Jump-off (if any)	No	
Speed/Fixed time	350 m/min	
Height of obstacles:	150 cms	
Number of horses per athlete	1	
Number of Starters (Section XIV.10):	50	
Total prize money:	95.550€	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	<input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 950€

\* \* \* \* \*

**COMPETITION No:5**

Type of Competition: CSI5\*-W Acc. to Article: 262.3

Competition description: 6 Bar Competition

Jump-off (if any)	Max. 4 Jump Offs	
Speed/Fixed time	--	
Height of obstacles:	160 cms	
Number of horses per athlete	1	
Number of Starters:	All invited	
Total prize money:	20.000€	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	<input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 200€

\* \* \* \* \*

**SECOND DAY : STURDAY**

**DATE: 26.11.2022**

**COMPETITION No:6**

Type of Competition: CSI1\* - 140 cms Acc. to Article: 274.1.5.3  
Competition description: Two phases, both against the clock

Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Height of obstacles: 140 cms  
Number of horses per athlete 2  
Number of Starters: All invited  
Total prize money: 5.000€  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 50€

\* \* \* \* \*

**COMPETITION No:7**

Type of Competition: CSI1\* - 125 cms Acc. to Article: 238.2.1  
Competition description: Table A against the clock

Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Height of obstacles: 125 cms  
Number of horses per athlete 2  
Number of Starters: All invited  
Total prize money: 2.000€  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20€

\* \* \* \* \*

**COMPETITION No:8**

Type of Competition: CSI5\*-W – 145 cms Acc. to Article: 238.2.1  
**Counting for the Longines Rankings group D**  
Competition description: Table A against the clock

Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Height of obstacles: 145 cms  
Number of horses per athlete 2  
Number of Starters: All invited  
Total prize money: 25.500€  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 250€

\* \* \* \* \*

**COMPETITION No:9**

Type of Competition: CSI5\*-W – 150 cms  
(ii)

Acc. to Article: 276.2, 276.2.1

**Counting for the Longines Rankings group B**

Competition description: Competition with one round and winning round (winning round: Athletes start with zero Penalties)

At least 25% with a minimum of ten Athletes, qualify for the winning round, based on their penalties and time in the first round, and in any case all Athletes without penalties in the first round, qualify for the winning round.

Jump-off (if any)	No
Speed/Fixed time	350 m/min
Height of obstacles:	150 cms
Number of horses per athlete	1
Number of Starters:	All invited
Total prize money:	95.550€
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 920€

\* \* \* \* \*

**COMPETITION No:10**

Type of Competition: CSI1\*  
Competition description: Jump & Drive

Acc. to Article: Table C 239

10 athletes will be chosen by the O.C. and invited to take part in this competition

The athletes come into the arena with his/her groom; the groom stays in the arena and after jumping the last obstacle, the athlete will hand over the horse to the groom and will run to drive the car through the obstacles, specially set for the car.

Winner will be the athlete with the fastest time all penalties included.

Penalty: 3 seconds each, over any kind of obstacle

Jump-off (if any)	No
Speed/Fixed time	180 sec.
Height of obstacles:	135 cms (6 – 7 obstacles to be jumped)
Number of horses per athlete	1
Number of Starters:	10
Total prize money:	6.000€
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: N/A

\* \* \* \* \*



**THIRD DAY : SUNDAY**

**DATE: 27.11.2022**

**COMPETITION No:11**

Type of Competition: CS11\* - 125 cms Acc. to Article: 238.2.1

Competition description: Table A against the clock

Jump-off (if any) No

Speed/Fixed time 350 m/min

Height of obstacles: 125 cms

Number of horses per athlete 2

Number of Starters: All invited

Total prize money: 2.000€

Chart to be used: 1 (25% to winner)

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20€

\* \* \* \* \*

**COMPETITION No:12**

Type of Competition: CS15\*-W – 160 cms Acc. to Article: 238.2.2 + Art.655

**LONGINES FEI World Cup™ GRAND PRIX**

**Counting for the Longines Rankings group A**

Competition description: Against the clock with one jump off

Jump-off (if any) One against the clock

Speed/Fixed time 350 m/min

Height of obstacles: 160 cms

Number of horses per athlete 1

Number of Starters: 40

Total prize money: 163.000€

Chart to be used: 1 (25% to winner)

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 1.600€

Open to automatically prequalified athletes and to the athletes qualified from competition 4 in accordance with the FEI Jumping World Cup™ Jumping Rules.

Athletes taking part in the FEI World Cup™ Competition in the Western European League will be required to have completed at least one round of a table A Competition with their World Cup Horse prior to the day of the FEI World Cup™ Competition

\* \* \* \* \*

**COMPETITION No:13**

Type of Competition: CS11\* GRAND PRIX – 140 cms

Acc. to Article: 238.2.2

Competition description: Against the clock with one jump off

Jump-off (if any) One against the clock

Speed/Fixed time 350 m/min

Height of obstacles: 140 cms

Number of horses per athlete 1

Number of Starters: 60

Total prize money: 20.000€

Chart to be used: 1 (25% to winner)

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 200€

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix. For competitions run under art 274.2.5 both phases must be completed in order to be eligible for the Grand Prix.

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: PULLMAN

Address: Avd. Capital de España, 10

FERIA DE MADRID

Campo de las Naciones

28042 MADRID

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

CSI5\*-W Riders

at the expense of the Organiser

From Thursday 25.11.2021 to Sunday 28.11.2021 (3 nights)

Hotel room reservations are done under each rider's name. The OC does not allow that hotel rooms are occupied by third persons different than the rider taking part in the Show. The hotel rooms must be booked before the 01.11.2021 by the riders by e-mail to [facilities@madridhorseweek.com](mailto:facilities@madridhorseweek.com) with the dates confirmation. The Organizing Committee can not guarantee the room without dates confirmation.

All additional costs are at rider's expense. For this reason, please note that you have to give your credit card details when checking-in. Modifications or cancellations after the 01.11.2021 will incur 100% of expenses of the whole stay. No shows or late cancellations will be charged to the Athletes (entire amount of the reservation).

The rider's must confirm their reservation by e-mail to [facilities@madridhorseweek.com](mailto:facilities@madridhorseweek.com).

CSI1\* Riders

at the expense of Athletes

The Organising Committee has obtained special rates for extra rooms (horse owners, trainers, etc...). Interested guests please contact [facilities@madridhorseweek.com](mailto:facilities@madridhorseweek.com)

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from Friday 25.11.2022 (lunch) to Sunday 27.11.2022 (lunch)

Breakfast at the hotel for CSI5\*-W riders, lunch and dinner at the venue restaurant. .

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

Requests for accommodation must be sent with entries.

At the expense of: The Organiser for CSI5\* grooms only if request has been sent with the definite entries (Annex VI point 2) by e-mail to the O.C., otherwise rooms will not be guaranteed. Cancellations must be done 72 hours in advance. Late cancellations and/or no shows related to groom room will be charged (full amount) to the account of the athlete concerned. 1 groom per athlete. Grooms will have to share twin rooms (2 grooms per room). Please be advised that the hotel concerned is not at a walking distance from the venue, as it is at approximately 30km from the venue. Moreover, there won't be shuttle services available.

Provisions have been made by the O.C. for lorries to be parked in the venue next to the FEI stables area. There is also a restaurant and sanitary facilities available for grooms that sleep at the lorries. There should just inform the O.C. about it.

At the expense of Athletes for CSI1\* grooms

**Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from Thursday 24.11.2022 (lunch and dinner for CSI5\*-W grooms / dinner for CSI1\* grooms) to Sunday 27.11.2022 (lunch for both grooms' categories)

Breakfast, lunch and dinner at the venue restaurant .

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws, time, date and location:

CSI5\*-W Longines FEI World Cup™ Competition: TBC at the Show Office

The starting order for the competitions will be as follows: rotation<sup>[SEP]</sup>

Draw for the World Cup™ competition according to art 655.4.2 of the FEI World Cup™ rules  
With exception of the World Cup competition the Organising Committee has the right to make changes in the timetable providing the ground jury gives its approval.

### 2. COMPETITION ARENA(S)

Dimensions: 70 x 35 mts – 2.450 m2  
Type of Footing: Silica sand with geotextile

### 3. PRACTICE ARENA(S)

Dimensions: 60 x 25 mts. – 1.500 m2  
Type of Footing: Silica sand with geotextile

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3 m x 3 m (at least 3m x 3m)  
An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

The stables will be closed between 00:00 am and 06:30 am.<sup>[SEP]</sup>

No horse may leave the stable area between 11:30 pm & 07:00 am without the specific authorization of the Chief Steward unless there is an emergency.<sup>[SEP]</sup>

Please provide date and time of arrival to the OC by: facilities@madridhorseweek.com  
Horses may not be unloaded on their arrival without the authorization of the Stable Manager.<sup>[SEP]</sup>

FEI EHV-1 Protocol will be strictly followed.

PLEASE MAKE SPECIAL REQUESTS (e.g. stallions, corner box) with definite entries.<sup>[SEP]</sup>

Riders and grooms should have the necessary equipment to contain difficult horses. No stallions board available.<sup>[SEP]</sup>

Stables must be mucked out daily and dirty bedding and rubbish placed in the special places.

All horses will be bedded on shavings unless specifically requested otherwise with entries.

Further supplies will be provided daily according to instructions & prices available on arrival.

Horses must be stabled within the FEI stable area for the duration of the event.<sup>[SEP]</sup> Horses may not leave their boxes without the official show starting number.

The stables office will be installed from the 23.11.2022 from 12:00 a.m., until 20:00 p.m. Out of this time scheduled no entries of horse transports will be allowed.

DOGS ARE ONLY ALLOWED IN THE STABLES AREA AND OUTSIDE THE BUILDINGS FINE OF 500€ CHARGED IF IT'S NOT RESPECTED

It is completely forbidden to open/create illegal accesses to/from the FEI stables. A fine of 500€ will be charged.

It is strictly forbidden to smoke in the stables areas. The O.C. could fine those who are not attending this rule by 500 €. In case of reoccurrence the badge could be retired and the access to the stables areas prohibited.

## 5. SAFETY CUPS

Name of Manufacturer:  
BECK & HEUN GmbH <sup>[L]</sup><sub>[SEP]</sub>  
Steinstrasse 4 D – 35794 Mengerskirchen  
Tel: +49 6476 91 320 <sup>[L]</sup><sub>[SEP]</sub>  
Fax: + 49 6476 91 32 30 <sup>[L]</sup><sub>[SEP]</sub>  
e-mail: sonja.engelmann@beck-heun.de

## 6. TIMING DEVICE

Name of Manufacturer: ALGE  
Model: TIMY PXE  
FEI Report number: 22002008A

Name of Manufacturer: ALGE  
Model: RLS 1n <sup>[L]</sup><sub>[SEP]</sub>  
FEI Report number: 22020010B

Name of Manufacturer: ALGE  
Model: TED-TX10/RX10  
FEI Report number: 22020013C

## 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: Longines Timing  
FEI Certified Service Provider ID number: GT11V808AKSCH  
Contact person at Event

Name: Mario Cron  
FEI ID number: 10175009  
Contact email: mc@hippodata.net

**Please fill in Annex XV – FEI Entry System for the Timing Provider**

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

No

**9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is :

- 3 for CSI1\* competitions, except 5 for competition n°13<sup>[SEP]</sup>

- 5 for CSI5\*-W competitions unless other number informed by the O.C.

No prize money will be paid to a rider who does not take part in the prize giving ceremonies and/or press conferences without being excused by the Ground Jury and the OC<sup>[SEP]</sup>

Prize giving: see Jumping Rules art. 248.5<sup>[SEP]</sup>

The riders are obliged to follow the indications given by the Prize Ceremonies Officer or the Event Director and offer their collaboration.

**All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities](#).**

**10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: IFEMA

Web address to buy ticket: www.ifemamadridhorseweek.com

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

#### **14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### **15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other: Airport pick ups have to be requested at least 48h before.

All the reservations must be made through the O.C. mail: [facilities@madridhorseweek.com](mailto:facilities@madridhorseweek.com)

Shuttle service available from Thursday 24.11.2022

#### **16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1 per rider

Horse Owner: All riders, grooms, owners and partners must go to the Accreditation Office in order to get their Accreditations as soon as possible.

Additional accreditation can be purchased upon approval by the OC for 150 €. This charge will also apply to accreditation lost or stolen that is replaced.

All participants must check in at the Show Office upon arrival.

two (2) accreditations per horse acc. to FEI-Passport

#### **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>



## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: JESÚS ESTÉVEZ- TRANSHÍPICA  
Address: Paseo de Ronda, 3<sup>[1]</sup><sub>[SEP]</sub>  
28690 Brunete - Madrid  
Telephone: +34 918 158 276  
Fax:  
Email: +34 918 158 270  
Opening hours: info@jesusestevez.es

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Absolutely necessary for Spanish Authorities: <sup>[1]</sup><sub>[SEP]</sub>

- 1.- Horses coming from the rest of Spain: Transport and health certificate.
- 2.- Horses coming from EU: International Transport Certificate valid between EU members. <sup>[1]</sup><sub>[SEP]</sub>
- 3.- Horses coming from other countries: Valid Certificate which is required at moment of import.

### 3. NATIONAL REQUIREMENTS

If applicable please provide: CÓDIGO DE EXPLOTACIÓN / CÓDIGO REGA: ES280790000195

CÓDIGO DE EXPLOTACIÓN / CÓDIGO REGA: ES280790000195

### 4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination

<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## XIV. ADDITIONAL INFORMATION

### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>)

is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal

representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire).

NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue.

Transport and travel Insurance (including flight insurance) for horses, riders and grooms: riders are responsible for arranging their own travel and transport insurance. The event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s).

Medical insurance for riders and grooms: riders and grooms are responsible for arranging their own medical insurance. The event organizer strongly advise all riders take care of medical insurance for the rider and groom.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.

- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

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# FEI APPROVED SCHEDULE

## Madrid 24-27 November 2022



### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 9. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1:** Prize money distribution with **25%** of prize money for the winner updated 04.05.2022

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%			
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12	n/a	2.5	1000	2.5	1000
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total	* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.				

**Prize Money Distribution Chart 2:** Prize money distribution with **33%** of prize money for the winner updated 04.05.2022

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%			
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12	n/a	1	400	1	400
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total	* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.				

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

The prize money won will be paid after deduction of any possible outstanding debts of the respective rider and/or his horses' owners at or in connection with Madrid Horse Week 2022.

In accordance with the Spanish Tax Laws, the Organizing Committee will withhold the percentage established by the Law from the amount of prizes. As a consequence and regarding prizes won by non Spanish riders (considered as tax residents in another country different from Spain), a withholding tax rate will be deducted from the gross amount of the prizes. According to Spanish Personal Income Tax Law, a withholding tax rate to the prizes won by Spanish tax resident riders will be of application. Please note that the amount withheld is considered a payment on account of the Personal Income Tax of the rider and, consequently, may be partially or total recovered following the tax treatment provided in the corresponding double tax treaty, if applicable, or under the provisions set forth in the legislation of the country of residence. In this sense, Spanish riders will receive the corresponding invoice prepared by the OC (including the Spanish rider as the issuer of the invoice) indicating the amount of prize money (taxable base) plus VAT quota. Spanish riders will be responsible for paying their VAT due to the Spanish Tax Administration.

Foreign riders must follow the same procedure, but the OC will be responsible for paying the VAT to the Spanish Tax Administration on account of the rider. For further information the riders may contact: MINISTERIO DE ECONOMÍA Y HACIENDA Delegación de Hacienda de Madrid Guzmán el Bueno, 73 28015 MADRID (España)

Settlement of accounts per athlete Reimbursement of prize-money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 15 days after the Event, after receiving the invoice for prize money from the rider. For this purpose the NF's are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 60,00 € for any handling fees charged by the bank. The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner. Each athlete is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

**11. GLOSSARY**

**\*Glossary FEI Jumping Rules:**

**Fees:**

- 
- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
    - NF fee if applicable
    - NF medication control programme fee if applicable
    - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
    - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
    - Fee for manure disposal (maximum € 40 per horse per Event)
    - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
    - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
  - Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
    - VIP or premium parking
    - VIP table
    - Extra box for tack or for non-competing Horse
    - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
    - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
  - Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
    - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
    - Use of all facilities at the Event (no infrastructure fees may be charged)
    - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
    - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10104561 [SEP]  
**Name\*:** Mélanie [SEP]  
**First Name\*:** Aragón Lorenzo  
**E-Mail\*:** melanieal@oxersport.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI5\*-W, CSI1\*, CDI-W

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**FEI ID<sup>1</sup>:** 10234681  
**Name\*:** Belén  
**First Name\*:** Huerta Medina  
**E-Mail\*:** belenhm@oxersport.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI5\*-W, CSI1\*, CDI-W

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**FEI ID<sup>1</sup>:** 10131996 [SEP]  
**Name\*:** Álvaro [SEP]  
**First Name\*:** Arrieta Konyay  
**E-Mail\*:** alvaroak@oxersport.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSI5\*-W, CSI1\*, CDI-W

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**