

I. DENOMINATION OF EVENT

VENUE: Madrid
 DATE: 24 to 26 November 2022.
 NF: ESP
 Indoor: Outdoor:



- | | | | | | |
|---------------------------------------|---------------------------------|---------------------------------|----------------------------------|---------------------------------|---|
| <input type="checkbox"/> CDI1* | <input type="checkbox"/> CDI2* | <input type="checkbox"/> CDI3* | <input type="checkbox"/> CDI4* | <input type="checkbox"/> CDI5* | <input checked="" type="checkbox"/> CDI-W |
| <input type="checkbox"/> CDIO2* | <input type="checkbox"/> CDIO3* | <input type="checkbox"/> CDIO4* | <input type="checkbox"/> CDIO5* | <input type="checkbox"/> -NC | |
| <input type="checkbox"/> CDIJ | <input type="checkbox"/> CDIY | <input type="checkbox"/> CDIP | <input type="checkbox"/> CDIU25 | <input type="checkbox"/> CDICH | |
| <input type="checkbox"/> CDIOJ | <input type="checkbox"/> CDIOY | <input type="checkbox"/> CDIOP | <input type="checkbox"/> CDIOU25 | <input type="checkbox"/> CDIOCh | |
| <input type="checkbox"/> CDIAm | <input type="checkbox"/> CDIYH | | | | |
| <input type="checkbox"/> Championship | <input type="checkbox"/> Games | | | | |

II. GENERAL CONDITIONS

- Covid-19 plan: in accordance with the local law and policies, no specific measures apply at the event in relation with Covid-19.
- FEI Statutes, 24th edition, effective 17 November 2021.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2022.
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2022.
- **FEI Dressage Rules (25th edition, effective 1st January 2014, including updates 1st January 2022) and if applicable the FEI Dressage World Cup™ Rules 2021/2022 and 2022/2023 and FEI Dressage Nations Cup™ Rules 2022.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI’s approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning their travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

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**FEI APPROVED SCHEDULE
MADRID (ESP) 24-26 November 2022**

Approved by the FEI, Lausanne, on 26/09/2022.



Bettina De Rham.
FEI Dressage Director.

TABLE OF CONTENTS

I.	DENOMINATION OF EVENT	1
II.	GENERAL CONDITIONS.....	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	5
IV.	GENERAL INFORMATION	6
1.	ORGANISER	6
2.	ORGANISING COMMITTEE	7
3.	EVENT DIRECTOR	8
V.	OFFICIALS.....	9
VI.	INVITATIONS	10
VII.	ENTRIES	10
1.	ENTRY DATES AND FEES:	11
2.	NO-SHOWS/LATE WITHDRAWALS:	11
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:.....	11
4.	DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE	12
VIII.	TIMETABLE	13
IX.	COMPETITIONS DETAIL.....	14
X.	FACILITIES OFFERED.....	15
1.	ATHLETES	15
2.	GROOMS	15
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION..	16
1.	DRAW	16
2.	COMPETITION ARENA(S)	16
3.	PRACTICE ARENA(S).....	16
4.	STABLES	16
5.	PAPERLESS JUDGING	17
6.	SCORING PROVIDER / TIMING PROVIDER	17
7.	AVERAGE SCORE / OPEN SCORING.....	17
8.	OTHER TECHNOLOGY/SERVICE PROVIDER(S)	18
9.	PRIZE GIVING CEREMONY	18
10.	ADVERTISING ON ATHLETES AND HORSES	18
11.	TICKETING	18
12.	BETTING	18
13.	TRANSPORT REIMBURSEMENT HORSES / PONIES	18
14.	WELCOME.....	18
15.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS	18

16.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	19
17.	SUSTAINABILITY	19
XII.	VETERINARY MATTERS	20
1.	CUSTOMS FORMALITIES.....	20
2.	HEALTH REQUIREMENTS	20
3.	NATIONAL REQUIREMENTS.....	20
4.	PONIES	20
5.	INJURY SURVEILLANCE	20
6.	TRANSPORT OF HORSES	20
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	21
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII.....	23
XIII.	HUMAN ANTI-DOPING	23
XIV.	ADDITIONAL INFORMATION	23
1.	THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC.....	23
2.	INSURANCES AND NATIONAL REQUIREMENTS	24
3.	PROTESTS/APPEALS	26
4.	DISPUTES.....	26
5.	MODIFICATION TO SCHEDULE	26
6.	ADDITIONAL INFORMATION FROM THE ORGANISER	26
XV.	ANNEXES	30
1.	FEI ENTRY SYSTEM	30
2.	RESULTS	31

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: FUNDACIÓN MHW
Address: C/Núñez Morgado 5, 28036 Madrid
Telephone: +34 913 533 393 / +34 943 636 04
Email: info@madridhorseweek.com
Website: www.madridhorseweek.com

Contact Details Show Ground:

Address: Feria de Madrid Recinto Ferial, Juan Carlos I, 28042 Madrid
ESP
Telephone: +34 913 533 393 / +34 943 636 04
GPS Coordinates: 40°27'58"N 3°37'00"O

Accessibility details (directions by road, nearest airport/train station):

By Plane:

Madrid Barajas airport is located only 10 minutes from the exhibition complex, and just 15 kilometres from the city centre, with which it is connected by Metro (Airport station T-1, T- 2 and T-3). Now a top international airport, boasting a new fourth terminal airport station T-4, it guarantees daily connections from Feria de Madrid to all Spain's cities and to those throughout the world.

By Metro:

Access to Feria de Madrid is possible from anywhere in the city by means of Campo de las Naciones station on Line 8, whose exit is at the South Entrance of the complex. Line 8 also connects the exhibition complexes with the different terminals of Barajas International Airport.

By Bus:

A wide bus network provides access to Feria de Madrid from different points in the city: Route 112-Mar de Cristal-Feria de Madrid-Bo Aeropuerto. - ARvduate. d1e22América- Campo de las Naciones-Feria de Madrid. - UR onuivter8si2d8ad Autónoma-Alcobendas- Canillejas- Feria de Madrid.

By Taxi:

With ranks at each entrance to the exhibition complex, more than 15,000 taxis are available to visitors to Feria de Madrid.

By car:

Feria de Madrid is linked by road to Madrid's major access routes and ring roads: the M11 (Exits 5 and 7), the M40 (Exits 5, 6 and 7) and the A2 (Exit 7). The South, North and East Entrances to the exhibition complex provide direct access to the various parking areas.

2. ORGANISING COMMITTEE

Honorary President: N/A

President of the event: Mr. Daniel Entrecanales Domeq

Vice President:

Mr. Luis Cabanas Godino

Mr. José Marsá Lafarge

Members:

Mr. Pablo Ollero Borrero

Mr. Antonio Miana Ortega

Mr. Alvaro Arrieta Konyay

Mr. Pablo García Piqueres

Show Secretary: Ms. Belén Huerta Medina
belenhm@oxersport.com
showoffice@oxersport.com

Ms. Irene Razola

Ms. Celia Otero

Press Officer: Ms. Teresa Díaz Abascal
teresada@oxersport.com

Media: Noa Ornoz Artus

VIP & Sponsoring: Ms. Iosune Quiroga Cia
Ms. Marta Lafuente
Ms. Sandra Sánchez
Ms. Victoria López Quesada
Ms. Amaia Quintana Elizalde

Venue Manager: Mr. Ismael Liaño Martínez

Production: Mr. Enrique Liaño Martínez

Financial Manager: Ms. Carmen Muley Izarra
Mr. José Luis González
Mr. José Manuel Muriel

Press Officer:

Stables Manager: Mr. Pieerre-Yves Tack
+34 627 086 325
showoffice@oxersport.com

3. EVENT DIRECTOR

Name: Mr. Pablo Garcia Piqueres
Address: Pokopandegi, 11-2º Piso
Oficinas 209-210
20018 San Sebastián, Guipúzcoa
Telephone: 0034 943 636 049
Mobile:
Email: pablogp@oxersport.com
and
Name: Arrieta Konyay, Alvaro
Address: Pokopandegi, 11-2º Piso
Oficinas 209-210
20018 San Sebastián, Guipúzcoa
Telephone: 0034 943 636 049
E-mail: alvaroak@oxersport.com

FEI APPROVED SCHEDULE MADRID (ESP) 24-26 November 2022



V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that Veterinary Service Manager have successfully passed the necessary course as per Annex X of the VRs.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10052064	Campos Escribano Juan Carlos	ESP	4*	juancarlos.campos@dx.com
		Ground Jury Member	10051974	Ebert Elke	GER	5*	ebert.e@berlin.de
		Ground Jury Member	10038239	Umbach Christof	LUX	5*	christof.umbach@yahoo.com
		Ground Jury Member	10049296	Sanders Mariette	NED	5*	mariette@sangan.demon.nl
		Ground Jury Member	10052580	Lopes Carlos	POR	4*	carlos@carloslucaslopes.com
		Ground Jury Member	10050120	Mariano Santos	ESP	4*	marianosantos@telefonica.net
		Foreign Judge	10051974	Ebert Elke	GER	5*	ebert.e@berlin.de
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Chief Steward	Chief Steward	10050228	Maria Teresa Alonso Miñón-Agut	ESP	2	teresaminon@hotmail.com
4	Assistant Stewards	Assistant Steward	10048987	Juan Heredia Diaz	ESP	2	direccionescuela@realmaestranza.org
		Assistant Steward	10094814	Maria Auxiliadora Carrion Lojo	ESP	1	carrionauxi@gmail.com
		Assistant Steward	10146634	Francisco González Ballesteros	ESP	2	fjgonzalezballesteros@gmail.com
		Assistant Steward					
5	FEI Veterinary Delegate	Veterinary Delegate	10050074	Dr. Jose manuel Romero Gusman	ESP	2	jmr@josemanuelromero.es
		Additional Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10087275	Mr. Juan Turrero	ESP	1	ecuestrevet@hotmail.com
		Permitted Treating Veterinarian (one for every 200 horses)	10087275	Mr. Juan Turrero	ESP		ecuestrevet@hotmail.com
		Permitted Treating Veterinarian (one for every 200 horses)					
7	Doctor/Medical Service	Doctor/Medical Service		Ifema Medical Services Feria de ESP Madrid			+34 917 225 000
8	Farrier	Farrier		Mr. Frank Billard			+34 609 222 616
9	NF Delegate	NF Delegate (if applicable)					

VI. INVITATIONS

Number of NFs invited:	All registered NFS *
State which NFs are invited:	All registered NFS *
Reserve NFs:	./.
Total Number of athletes:	14
Number of home athletes:	1
O.C. Wild Cards:	2 if there is an FEI Wild Card, 3 if not.
Number of athletes per NF:	2
Number of horses per athlete:	1
Athletes are invited by the Organiser through their NF.	
One (1) groom per athlete.	

Square for Organiser to include additional details if necessary

- The title defender has the automatic right to compete in every qualifier.
- The Top 10 Western European League athletes of the FEI World Ranking List (the "WR list"). If one of the athletes decides not to compete at an event, that athlete will be replaced by the next placed on the WR list, provided the replacement athlete is ranked within the top 30 of the WR list.
- For the events organized in the first half of the season (e.g. events starting before 31 December) the WR list from September will be used and for the second half of the season (e.g. events starting since 1st January) the WR list from December will be used. (Max 1 horse per athlete).
- The OC has the right to limit the number of starters per foreign NF to three (3) or four (4) per NF. This must be mentioned in the approved schedule.
- The home NF has the right to nominate up to five (5) athletes unless this quota has been filled as per above.
- One FEI wildcard for an athlete of a NF not already entered.
- The OC has the right to invite other athletes until the maximum number of athletes invited in the schedule has been filled.

VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event:
https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch
- You will find additional documentation on:
<https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through

the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES:

Deadlines for entries

Definite Entries: 05.11.2022

Last date for substitutions: 24.11.2021, two hours before the horse inspection

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

Entry fee per horse: 450 € (VAT exclude)

Stabling fee per horse (if any): included

Starting fee per horse (if any): ./.

VAT: 21%

Total fee per horse: **544,50 €**

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 500,00 €

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee Not included in compulsory entry fee

Lower-Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher-Level Events CHF 25 per horse per event
(All other events not defined as CIM)

Manure disposal: 40€

Hay: 14€

Straw: 10€

Shavings: 14€

Parking fee truck (incl. electricity): 200 € per parking site
Parking fee truck or car with trailer (without electricity): 35€ per day per parking site
Electricity (upon request): 80€ (without parking site)
Tack Box or Non Competing Horse: 500€ (upon availability)
Health Papers Management: 40€ per horse

All aforementioned amounts are including VAT

VAT Number of the Organiser: G87007746

4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE

DoD will be used. DoD will not be used. Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

the horse inspection.

the draw of the Grand Prix (CDIs/CDIOs) / Short Grand Prix (CDI-Ws).

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.

The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	Day	Date	Time
• <u>Opening of stables</u>	Wednesday	23/11/2022	noon
• <u>Horse Inspection</u>	Thursday	24/11/2022	14:00
Familiarization	Thursday	24/11/2022	19:30
Sound Check	Thursday	24/11/2022	20:30
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
Grand Prix	Thursday	24/11/2022	After 14:00
Grand Prix Freestyle	Friday	25/11/2022	One hour after finish the Grand Prix

Competitions CDI-W:	Day	Date	Time	Prize Money
01 Grand Prix	Friday	25/11/2022	16:30	15.000€
02 Grand Prix Freestyle	Saturday	26/11/2022	16:15	50.000€
<u>Total Prize Money</u>				65.000€
<u>Prizes in Kind</u>				Rosettes

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award -	N/A
Best foreign athlete -	N/A
Best home athlete -	N/A
Team awards -	N/A

IX. COMPETITIONS DETAIL

FIRST DAY: Friday

DATE: 25/11/2022

COMPETITION No 1

Test: Grand Prix
Number of horses per athlete: 1
Open to: All athletes entered
Draw/Art: 425.2.2
Prize money: 15.000€
Breakdown: €4.050/€3.000/€1.950/€1.500/€1.350/€1.200/
€1.050/€900

SECOND DAY: Saturday

DATE: 26/11/2022

COMPETITION No 2

Test: Grand Prix Freestyle
Number of horses per athlete: 1
Open to: and compulsory for the 14 best athlete/horse
combinations from competition D01 (Grand Prix)
Draw/Art: 425.5
Prize money: 50.000€
Breakdown: €13.750/€10.000/€7.500/€5.625/€3.125/€2.500/€1.
875/€1.250/7x €625

X. FACILITIES OFFERED

1.ATHLETES

Accommodation.

Hotel: NOVOTEL MADRID CAMPO DE LAS NACIONES

Address: Campo de las Naciones, Calle Amsterdam, 3, 28042 Madrid

Telephone: +34 917 21 18 18

At the expense of the Organiser or the Athlete

Accommodated (bed and breakfast) from Thursday 24.11.2022 to Saturday 26.11.2022 (2 nights)

Meals.

At the expense of the Organiser or the Athlete

Meals provided from Thursday 24.11.2022 to Saturday 26.11.2022 (lunch) at the venue restaurant.

2.GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of the Organiser or the Athlete

Accommodated (bed and breakfast) from to

Meals.

At the expense of the Organiser or the Athlete

Meals provided from Thursday 24.11.2022 to Saturday 26.11.2022 (lunch) at the venue restaurant.

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1.DRAW

Location of the draw: Riders Lounge

2.COMPETITION ARENA(S)

Total dimensions: 70x35m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Silica sand and geotextile

3.PRACTICE ARENA(S)

Total dimensions: 60x25m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: silica sand and geotextile

4.STABLES

Size of boxes: 3 m x 3 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

The stables will be closed between 00:00 am and 06:30 am.

No horse may leave the stable area between 11:30 pm & 07:00 am without the specific authorization of the Chief Steward unless there is an emergency.

Please provide date and time of arrival to the OC by: showoffice@oxersport.com
Horses may not be unloaded on their arrival without the authorization of the Stable Manager.

Stables will be allocated on arrival but PLEASE MAKE SPECIAL REQUESTS (e.g. stallions, corner box) with definite entries.

Riders and grooms should have the necessary equipment to contain difficult horses. No stallions board available.

Stables must be mucked out daily and dirty bedding and rubbish placed in the special places.

All horses will be bedded on shavings unless specifically requested otherwise with entries.

Further supplies will be provided daily according to instructions & prices available on arrival.

Horses must be stabled within the FEI stable area for the duration of the event.^[1]
Horses may not leave their boxes without the official show starting number.

The stables office will be installed from the 23.11.2022 from 12:00 a.m., until 20:00 p.m. Out of this time scheduled no entries of horse transports will be allowed.

DOGS ARE ONLY ALLOWED IN THE STABLES AREA AND OUTSIDE THE BUILDINGS. FINE OF 500€ CHARGED IF IT'S NOT RESPECTED ^[1]_[SEP]

It is completely forbidden to open/create illegal accesses to/from the FEI stables. A fine of 500€ will be charged.

It is strictly forbidden to smoke in the stables areas. The O.C. could fine those who are not attending this rule by 500 €. In case of reoccurrence the badge could be retired and the access to the stables areas prohibited.

5. PAPERLESS JUDGING

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Black Horse

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Cora Causemann

FEI ID number: 10224989

Contact email: cora@blackhorse-one.com

6. SCORING PROVIDER/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of Company: Longines timing

FEI Certified Service Provider ID number: GT21V808AKSCH

Contact person at Event:

Name: Mario Cron

FEI ID number: 10175009

Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. AVERAGE SCORE/OPEN SCORING

Average Score and Open Scoring: Yes No

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

No

9. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8

No prize money will be paid to a rider who does not take part in the prize giving ceremonies and/or press conferences without being excused by the Ground Jury and the OC.

The riders are obliged to follow the indications given by the Prize Ceremonies Officer or the Event Director and offer their collaboration.

All prize giving ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

10. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations, Art. 135.

11. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider: IFEMA

Web address to buy ticket: www.ifemamadridhorseweek.com

12. BETTING

Betting will be authorised by the Organiser: Yes No

13. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by the Organiser at _____ per km or to be paid by the Athlete

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser or the Athlete

If paid by the Athlete, approximate cost per round trip 5€

Taxi to be paid by the Organiser or the Athlete

If paid by the Athlete, approximate cost per round trip

Other: A shuttle service is at disposal of the riders and officials for transfers from / To the official hotel, railway or airport. No transport will be authorized to Madrid city center without OC's approval.

Requests for airport shuttle must be sent to Organizing Committee at least 24 hours in advance, otherwise we won't be able to guarantee the availability.

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable areas according to the FEI Veterinary Regulations, Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

Other: All riders, grooms, owners and partners must go to the Accreditation Office in order to get their Accreditations as soon as possible. Additional accreditation can be purchased upon approval by the OC for 150 €. This charge will also apply to accreditation lost or stolen that is replaced.

All participants must check in at the Show Office upon arrival.

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Name: JESÚS ESTÉVEZ- TRANSHÍPICA
Address: Paseo de Ronda, 3. 28690 Brunete - Madrid
Telephone: +34 918 158 276
Email: info@jesusestevez.es

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Absolutely necessary for Spanish Authorities:

- 1.- Horses coming from the rest of Spain: Transport and health certificate.
- 2.- Horses coming from EU: International Transport Certificate valid between EU members (TRACES).
- 3.- Horses coming from other countries: Valid Certificate which is required at moment of import.

The horses' destination after the event has to be communicated to the Stables Manager in order to prepare the TRACES.

3. NATIONAL REQUIREMENTS

CÓDIGO DE EXPLOTACIÓN / CODIGO REGA: ES280790000195

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI. ^

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any

government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations, Art. 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME
(EADCMP). FEI Regulations, Chapter VII**

8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA), Art. 22.3.

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

**1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE
COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with Art. 2.1.g) of the Policy, **will be removed from the FEI calendar** in accordance with the FEI General Regulations, Art. 112.3.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during their presence or participation, the Participant will remove themselves from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, and understand that they have given up substantial rights.

2.INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2 ATHLETES AND OWNERS

2.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2 Additional Liability Information

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire).

NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue.

Transport and travel Insurance (including flight insurance) for horses, riders and grooms: riders are responsible for arranging their own travel and transport insurance. The event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s).

Medical insurance for riders and grooms: riders and grooms are responsible for arranging their own medical insurance. The event organizer strongly advise all riders take care of medical insurance for the rider and groom.

2.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations, Art. 161-162: <https://inside.fei.org/content/general-regs-statutes>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

DOGS ARE ONLY ALLOWED IN THE STABLES AREA AND OUTSIDE THE BUILDINGS

We have to ask you to help us enforce our smoking rules. Smoking in the stables is strictly forbidden! Please help us enforce this rule by informing your grooms.

Vehicles have to follow the instructions they will receive at their arrival to the

venue from the Stables Managers.

Horses may not be unloaded on their arrival without the authorization of the Stable Manager.

Stables will be allocated on arrival but PLEASE MAKE SPECIAL REQUESTS (e.g. stallions, corner box) with definite entries.

Stables must be mucked out daily and dirty bedding and rubbish placed in the special places. All horses will be bedded on shavings unless specifically requested otherwise with entries.

Further supplies will be provided daily according to instructions & prices available on arrival.

Horses must be stabled within the FEI stable area for the duration of the event. The stables will be closed between 00:00 am and 06:30 am . No horse may leave the stable area between 23:30 pm & 07:00 am without the specific authorization of the Chief Steward unless there is an emergency. Horses may not leave their boxes without the official show starting number. The stables office will be installed from the 23.11.2022 from 12:00 a.m., until 20:00 p.m. Out of this time scheduled no entries of horse transports will be allowed.

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival. Please provide date and time of arrival to the OC by e-mail to: facilities@madridhorseweek.com or by phone 0034 659 654 903.

Please, in order to made the health papers procedure more agile, send your horses transport detail:

- + Date and approximate time of the arrival.
- + Name and FEI Passports of the horses and rider's name. + Horse Truck brand model and plate number.
- + Driver's name and license number.
- + After CDI-W Madrid Destination.

Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 th year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 th year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 th year to end 18 th year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 th year to end 16 th year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 th year to end 14 th year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 th year to end 25 th year	Min. 8 y.o.
CDIAm	As of 26 th year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 th year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 th year	5 y.o. / 6 y.o. / 7 y.o.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

The prize money won will be paid after deduction of any possible outstanding debts of the respective rider and/or his horses' owners.

In accordance with the Spanish Tax Laws, the Organizing Committee will withhold the percentage established by the Law from the amount of prizes.

As a consequence and regarding prizes won by non Spanish riders (considered as tax residents in another country different from Spain), a withholding tax of 24% will be deducted from the gross amount of the prizes.

Please note that the amount withheld is considered a payment on account of the Personal Income Tax of the rider and, consequently, may be partially or total recovered following the tax treatment provided in the corresponding double tax treaty, if applicable, or under the provisions set forth in the legislation of the country of residence.

For further information the riders may contact: MINISTERIO DE ECONOMÍA Y HACIENDA Delegación de Hacienda de Madrid Guzmán el Bueno, 73 28015 MADRID (España)

Settlement of accounts per athlete Reimbursement of prize -money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 15 days after the Event, after receiving the invoice for prize money from the rider. For this purpose the NF's are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN

23

FEI APPROVED DRESSAGE SCHEDULE MADRID (ESP) 2022

and BIC codes) of their athletes together with the online entries. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 60,00 € for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner. Each athlete is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

The retail value of all prizes in kind must be mentioned as well as detail of model, type and special features for cars

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 st	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 nd		25%	25%	25%	
3 rd			20%	20%	
4 th				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10104561
Name*: Melanie
First Name*: Aragon Lorenzo
E-Mail*: melanieal@oxersport.com
Access Rights*: Admin² Consult³

FEI ID¹: 10052580
Name*: Lopes
First Name*: Carlos
E-Mail*: carlos@carloslucaslopes.com
Access Rights*: Admin² Consult³

FEI ID¹: 10234681
Name*: Belén
First Name*: Huerta Medina
E-Mail*: belenhm@oxersport.com
Access Rights*: Admin² Consult³

- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- *) Mandatory Fields

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to dressageresults@fei.org, in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations, Art. 109.6: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.